

MAQUOKETA COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, DECEMBER 12, 2011

Pres. Tabor called the meeting to order on Monday, December 12, 2011 at 5:30 p.m. at Central Office. Directors Hudrlik, Hayward, Sybesma, Lane, and Tabor were present. Supt. Huckstadt, Board Secretary McKeon and Administrators P Bollman, J Bollman, M Vervaecke, and C Snell were present. Also in attendance were: Kevin Eipperle, Mark La Croix, Paulette Horner, Tod Bowman, Brian Moore, Tim Fehr, Eric Hendrickson and several students. Sherri Melvold of KMAQ, Kelly Gerlach of Maquoketa Sentinel Press and Kayla Gerardy of Maquoketa Access Cable represented the press.

FEH Associates representatives Kevin Eipperle, Project Manager and Mark LaCroix, Mechanical Engineer provided an overview of their qualifications, scope of services and their proposed fee structure for the geothermal retrofit project at Briggs Elementary School.

Shive-Hattery representatives Tim Fehr, Mechanical Engineer and Eric Hendrickson, Project Manager provided an overview of their qualifications, scope of services and their proposed fee structure for the Briggs Elementary School geothermal project.

MOTION #072-11/12: Motion/Hudrlik, 2<sup>nd</sup>/Sybesma to approve the following consent agenda items:  
Agenda – Approved as presented.  
Minutes – Approved the minutes of the joint meeting with Delwood school board and the special meeting held on November 21, 2011 as presented.  
Registrations, Reimbursements and Selected Accounts Payable – Approved as presented totaling \$491,512.70.  
Financial Reports – The following reports for period ending November 30, 2011 were reviewed: Account Balance; Combined Statement of Revenues and Expenditures; Revenue Report; General Fund & Non Budgeted Expenditure Detail Report; Activity Fund Balance Report; and Nutrition Fund Report.  
5 ayes, motion carried.

Under Reception of Visitors and Informal Comments From the Public, State Representative Brian Moore and Senator Tod Bowman shared their views of possible K-12 education issues related to the upcoming legislative session. The floor was opened for questions or comments from the Board and audience. Pres. Tabor thanked them for coming this evening.

Under Good News: The following gave Administrative Reports: J Bollman, Cardinal Elementary Principal; P Bollman, Briggs Elementary Principal; C Snell, Middle School Principal, M Vervaeck, High School Principal, and Bradley Waller, Student Senate Representative. Supt. Huckstadt reported another construction meeting with representatives from EICC is planned for this week for the addition to the welding shop. A formal presentation will be made to the Board in January.

Review was made of the two proposals for the design and engineering services presented earlier this evening. Supt. Huckstadt offered to follow-up with both firms and to do additional reference checks.

MOTION #073-11/12: Motion/Sybesma, 2<sup>nd</sup>/Hudrlik to table the agenda item, Design/Engineering Services Contract, until the next special meeting on Monday, 12-19-11. 5 ayes, motion carried.

MOTION #074-11/12: Motion/Hudrlik, 2<sup>nd</sup>/Hayward to cast the District's vote for Keith Westercamp of Cedar Rapids Community School District for the three year term on the IASB Board of Directors, commencing January 2012. 5 ayes, motion carried.

MOTION #075-11/12: Motion/Hayward, 2<sup>nd</sup>/Sybesma to rescind the previous motion to go to First Administrators Inc. effective January 1, 2012 and retain/continue with Wellmark as the Third Party Administrator for the District's Health and Prescription Plan. 5 ayes, motion carried.

MOTION #076-11/12: Motion/Sybesma, 2<sup>nd</sup>/Hayward to approve the termination of the current contract with Leader Services, Inc. as of December 31, 2011 and that a new agreement for services be established with Timberline Billing Service LLC for accessing of Medicaid reimbursement for covered school-based services. 5 ayes, motion carried.

MOTION #077-11/12: Motion/Hudrlik, 2<sup>nd</sup>/Hayward to approve the service agreement with Terracon of Bettendorf, Iowa for exploratory borings on Little Bear Park property for the Briggs Elementary HVAC project for \$2,950.00. 5 ayes, motion carried.

Supt. Huckstadt provided a listing of Board Policies 800 - Statement of Guiding Principals through 803.2 - Lease, Sale or Disposal of School District Buildings and Sites. He asked board members to review the policies and the recommended changes prior to the next meeting. They will be included on the next agenda for formal approval.

MOTION #078-11/12: Motion/Hudrlik, 2<sup>nd</sup>/Hayward to approve the proposed reduction of a 1.0 FTE Custodial position effective January 1, 2012. The realignment to current staff will be as follows: Reassign one six-hour position currently shared between Clinton Community College and Middle School to the six-hour position at Cardinal Elementary; share one High School position as seven hours at the High School and one hour at the College; share one High School position as six hours at the High School and two hours at the College; and share current Briggs eight-hour position as six hours at Briggs and two hours at the Middle School. 5 ayes, motion carried.

Legislative Network Representative Sybesma reported he had nothing more to report, due to the discussion earlier this evening with Representative Moore and Senator Bowman.

Under Superintendent's Report: Work continues on changing methods for future school board elections. It is anticipated a public hearing will take place on either January 9, 2012 or January 23,

2012; a preliminary listing of the physical plant and equipment priorities and vehicle mileage/condition inventory was provided for the Board's review. A listing of estimated costs will be presented in January 2012 with decisions to be made in February with the Budget Workshop; the date for the Budget Workshop is February 28, 2012 at 5:00 p.m.; Jamie Vollmer will provide the keynote address for the August 2012 opening in-service. Andrew, Preston and Delwood have agreed to share in the costs and partake. Chamber will host a luncheon and Clinton Community College has expressed an interest in him as well; and several economic conditions impacting fiscal year 2013 was identified. It appears \$541,000 is lost revenue due to the ending of Ed Jobs funds and reduction in budget guarantee.

Pres. Tabor reported there might be a special meeting on Monday, December 19, 2011 and the next regular meeting is scheduled for January 9, 2012 at 6 p.m. at Central Office.

President Tabor adjourned the meeting at 8:30 p.m.

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Brian Tabor, President

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Barbara A. McKeon, Secretary