

MAQUOKETA COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING
MONDAY, OCTOBER 17, 2011

Pres. Tabor called the meeting to order on Monday, October 17, 2011 at 5 p.m. at Central Office. Directors Sybesma, Lane, Hudrlik, Hayward and Tabor were present. Supt. Huckstadt, Board Secretary McKeon and Administrators Vervaecke, Wilkins, J Bollman, and P Bollman were present. Also in attendance were: Dustin Cogan, Tim Fier, Eric Hendricksen and several high school students. Sherri Melvold of KMAQ, Kelly Gerlach of Maquoketa Sentinel Press and Kayla Gerardy of Maquoketa Access Cable represented the press.

MOTION #049-11/12: Motion/Hudrlik, 2nd/Hayward to approve the following consent agenda items:

Agenda – Approved as presented.

Minutes – Approved the minutes of the Annual, Organizational & Regular meeting held on September 26, 2011 as presented.

Registrations, Reimbursements and Selected Accounts Payable – Approved as presented totaling \$443,729.91.

Financial Reports – The following reports for period ending September 30, 2011 were reviewed: Account Balance; Combined Statement of Revenues and Expenditures; Revenue Report; General Fund & Non Budgeted Expenditure Detail Report; Activity Fund Balance Report; Nutrition Fund Report and Quarterly Investment Report.

Driver Education Contract – Approved as presented with the 2011-12 rate per student of \$360.00.

Recommendations to Hire – Approved the hiring of: **Rachelle Kober** as a Tutor for Cardinal Elementary student who is homebound on a temporary basis due to a medical condition for \$20 per hour for two hours per week for approximately 4 weeks; and **Elizabeth Pfab** as the Middle School Teacher Associate for the remainder of the 2011-12 school year for \$8.69 per hour for 32.5 hours per week.

5 ayes, motion carried.

Under Reception of Visitors and Informal Comments from the Public, Tim Fier and Eric Hendricksen of Shive Hattery Architecture-Engineering provided an overview of the Energy Improvements Study conducted in 2009. Recommendations for each building were reviewed. The re-estimated costs increased by 6%. Discussion was made of the geothermal options and timelines for making a decision.

Under Good News: The following gave Administrative Reports: Cardinal Elementary Principal J Bollman; High School Principal Vervaecke; High School Assistant Principal and Activities Director Wilkins; Technology Coordinator Cogan; Briggs Elementary Principal P Bollman and Transportation and Operation/Maintenance Director Wing. A handout from the Middle School was provided.

Mindy Orris, Marley Lindstrom, Sheila Lindstrom and Craig Orris provided an overview of Club hOpe's trip to Africa in the summer of 2010 and expressed their interest in planning a return trip to Africa in the summer of 2013. Sheila Lindstrom, on behalf of her daughter Marley Lindstrom,

shared a poem Marley had written about her experience. There are currently 17 students and 10 adults whom have expressed an interest in going. The trip would be arranged again through Youth In Action Program through Free the Children.

MOTION #050-11/12: Motion/Hudrlik, 2nd/Lane to approve Club hOpe's request to travel to Kenya, Africa in July 2013 with the understanding that all members of the Maquoketa contingency travel together and they be accompanied by their assigned travel guide at all times. Director Hudrlik amended his motion to reflect the summer of 2013 and seconded by Lane. 5 ayes, motion carried.

Cardinal Elementary Principal Joan Bollman provided an overview of their Initiative Maps developed for the 2011-12 school year. Initiatives include: Effective Instruction in the Core; to increase student achievement through Characteristics of Effective Instruction; and Reading Instruction by focusing on specific instructional strategies for teaching reading and meaningful literacy center work.

Briggs Elementary Principal Pat Bollman provided an overview of their Initiative Maps developed for the 2011-12 school year. Initiatives include: Iowa Core/Characteristics of Effective Instruction; continuation of focusing on literacy instruction; and implementing necessary steps that are mandated by Title 1 Guidelines for being a Year 2 Delay School for No Child Left Behind proficiency in the areas of Math and reading for IEP students.

Supt. Huckstadt provided information of the Employee Early Retirement Program that was offered in fiscal years 2008, 2010 and 2011. Eligibility criteria and the rationale for consideration were reviewed. The Certified Enrollment shows a loss of 18.1 students. With the 2% allowable growth and 101% budget guarantee for FY2013, the projected loss in revenue is \$269,759. He advised that if the Board chooses to offer the program, it would be best to make that decision at the next Board meeting. That would allow employees ample time to consider their options and give the Board an opportunity to review the outcomes of the program prior to making final budget and staffing decisions for 2012-13. Pres. Tabor requested that the item be included on the next agenda.

MOTION #051-11/12: Motion/Hudrlik, 2nd/Hayward to approve the enclosed Purchase Service Agreement with Online Tutorial Services to provide supplemental education services in the amount of \$1,251 per eligible pupil as required by Section H-1 (p. 33) of the document No Child Left Behind Supplemental Services Non-Regulatory Guidance – January 14, 2009. 5 ayes, motion carried.

Legislative Network Representative Sybesma reported information is coming regarding the Governor's Blueprint for Education.

Under Superintendent's Report: Preliminary Certified Enrollment information was provided. The October 3, 2011 count of 1,401.8 students is a decrease of 18.1 students; and the difference between open enrolled out and in is a net deficit of 16 students; the joint school board meeting with Andrew will be held on November 14, 2011 at 6 p.m. at Andrew; the joint school board meeting with Delwood will be held on November 21, 2011 at 5:15 p.m. at Delwood; the IASB Board Member Orientation meeting will be held on October 27, 2011 in Clinton. A quorum of the Board will attend and an agenda will be posted; the IASB School Board Convention will be held on November

16-17, 2011 in Des Moines. Members were asked to email Supt. Huckstadt with their plans for the convention; High School Principal Vervaecke will present High School Initiative Maps during the joint meeting with Andrew and Middle School Principal C Snell will present the Middle School Initiative Maps during the joint meeting with Delwood; in the coming weeks, Board will be asked to prioritize projects of the Facility Improvement Study from 2009 and for budgeting purposes updated financial reports related to Sales Tax Infrastructure will be provided by Piper-Jaffrey. The intent will be to establish priorities for projects that can be completed in 2011-12; An Accelerated Career Entry Grant Planning Meeting was held today. The project is moving forward to update the welding facility enabling the welding program to be expanded; the Board will need to identify if they want to keep Director Districts or make a change for future elections. Pres. Tabor directed Supt. Huckstadt to include the item on the next agenda and to allow time for public input; information regarding the Blue Print for World-Class Iowa Schools was provided. Members were asked to give feedback to him regarding the following three key questions: Components you view positively; components you have reservations about; and questions and/or suggestions for improvement. He will compile the responses and create a letter on behalf of the school board.

Pres. Tabor reported the next meeting of the board is a joint meeting with Andrew on November 14, 2011 at Andrew beginning at 6 p.m., with the regular meeting of the Board to follow at approximately 7:15 p.m. at Central Office. The board will have a joint meeting with Delwood on November 21, 2011 at 5:15 p.m. at Delwood.

President Tabor adjourned the meeting at 7:27 p.m.

Brian Tabor, President

Barbara A. McKeon, Secretary