

MAQUOKETA COMMUNITY SCHOOLS
BOARD OF EDUCATION
ANNUAL, ORGANIZATIONAL & REGULAR MEETING
MONDAY, SEPTEMBER 26, 2011

Pres. Schwenker called the Annual, Organizational and Regular meeting to order on Monday, September 26, 2011 at 6 p.m. at Central Office. Directors Hudrlik, Hawks, Tabor, Pape and Schwenker were present. Supt. Huckstadt, Board Secretary McKeon and Administrators Vervaecke, Wilkins, J Bollman, H Snell, P Bollman and C Snell were present. Also in attendance were: Dustin Cogan, Mike Hayward, David Sybesma, Jean Anderson, and several board members spouse's and family members. Sherri Melvold of KMAQ, Kelly Gerlach of Maquoketa Sentinel Press and Kayla Gerardy of Maquoketa Access Cable represented the press.

MOTION #028-11/12: Motion/Hawks, 2nd/Pape to approve the agenda as presented. 5 ayes, motion carried.

MOTION #029-11/12: Motion/Tabor, 2nd/Hawks to approve the minutes of the regular meeting held on September 12, 2011 with a correction to Kyle Billups contract for Assistant High School Wrestling Coach at Level III, year 5 for \$3,124.80 (not \$3,24.80). 5 ayes, motion carried.

Under Annual Business, Affidavits of Deposit were available for review. Board Secretary/Treasurer McKeon provided a handout with the following 2010/11 Combined Statement of Revenues and Expenditures for all funds of the district, period July 1, 2010 through June 30, 2011:

General Fund - Beginning balance was \$1,233,386.80, receipts for the year totaled \$16,757,532.34, expenditures for the year totaled \$16,178,694.52. Ending balance was \$1,812,224.62;
Activity Fund - Beginning balance was \$134,496.47, receipts totaled \$353,073.14, and expenditures totaled \$350,919.12. Ending balance was \$136,650.49;
Management Fund - Beginning balance was \$218,916.14, receipts totaled \$275,062.77, and expenditures totaled \$323,693.29. Ending balance was \$170,285.62;
PPEL Fund - Beginning balance was \$352,482.04, receipts totaled \$445,382.97, and expenditures totaled \$256,224.24. Ending balance was \$541,640.77;
Local Option Tax Fund - Beginning balance was \$1,239,776.61, receipts totaled \$1,166,265.86, and expenses totaled \$955,353.08. Ending balance was \$1,450,689.39;
Capital Projects – Cardinal Playground -Beginning balance was \$19,339.58, receipts totaled \$118,997.04, expenditures totaled \$138,238.07, ending balance was \$98.55;
Debt Service (Revenue Bonds) - Beginning balance was \$1,060,653.87, receipts totaled \$520,784.69, expenditures totaled \$516,400.00, and ending balance was \$1,065,038.56;
Nutrition Fund - Beginning balance was \$112,001.03, auditor's adjustment, receipts totaled \$771,193.02, expenditures totaled \$788,201.23. Ending balance was \$100,073.89;
Health Fund - Beginning balance was \$2,940,943.38, receipts totaled \$2,173,703.92, and expenditures totaled \$1,946,562.67. Ending balance was \$3,168,084.63;
Trust Funds - Beginning balance was \$427,688.19, receipts totaled \$59,302.73, and expenditures totaled \$7,730.00. Ending balance was \$479,260.92;
Agency Fund - Beginning balance was \$14,076.92, receipts totaled \$66,590.50, and expenditures totaled \$77,218.18. Ending balance was \$3,449.24; and
Flex 125 Account - Beginning balance was \$6,008.12, receipts totaled \$34,214.26, expenditures totaled \$34,123.86. Ending balance was \$6,098.52.

The district did not overspend in the four budgeted categories. The district's solvency ratio is 11.2%. Detailed revenue and expenditure reports for fiscal year ending June 30, 2011 for the general, activity and nutrition funds were provided. Supt. Huckstadt provided a FY11 Budget Recap & Current Financial Status Report.

Under Old Business, discussion was made of changing the Graduation 2012 date to Sunday, May 20, 2012 from Sunday, May 27, 2012.

MOTION #030-11/12: Motion/Hawks, 2nd/Hudrlik to amend the 2011-12 School Calendar to move Graduation to Sunday, May 20, 2012. 5 ayes, motion carried.

Under Board Comments, Director Hawks, President Schwenker and Director Pape expressed their appreciation to their spouses, family members, Supt. Huckstadt, fellow board members and to Administration for their support during their terms as board members. They wished the school district and new board members much success.

MOTION #031-11/12: Motion/Hawks, 2nd/Pape to adjourn this school board. Roll call vote taken: Hawks-aye, Pape-aye, Hudrlik-aye, Tabor-aye, and Schwenker-aye. Motion carried.

A brief recess was taken.

ORGANIZATIONAL MEETING:

Board Secretary McKeon conducted roll call: Hudrlik, Tabor, Sybesma, Lane and Hayward were present.

Supt. Huckstadt welcomed everyone and reported he would preside briefly until a Board President is elected. Results of the election were provided. Deb Lane was elected to Director District #2 with 258 votes of the 480 votes casted; Michael Hayward was elected to Director District #3 with 540 votes of the 546 votes casted; and David Sybesma was elected to Director District #4 with 400 votes of the 616 votes casted. Board Secretary McKeon administered the oath of office to Ms. Lane, Mr. Hayward and Dr. Sybesma.

Board Secretary McKeon opened the floor for nominations for President. Director Hudrlik nominated Director Tabor as President and Director Sybesma seconded the nomination. Hearing no other nominations, nominations ceased. Voice vote was taken and all voted aye, except Director Tabor, he passed. Director Tabor was elected as President for a one-year term.

Board Secretary McKeon turned the meeting over to President Tabor.

Director Hayward nominated Director Hudrlik as Vice President and Director Lane seconded the nomination. Voice vote was taken and all members voted aye, except Director Hudrlik. Director Hudrlik passed. Director Hudrlik was elected as Vice President for a one-year term.

President Tabor read aloud Board Policy 206.1 President and Vice President Hudrlik read aloud Board Policy 206.2 Vice President.

MOTION #032-11/12: Motion/Lane, 2nd/Hudrlik to approve Policy 210.2 Regular Meetings as presented. 5 ayes, motion carried. Regular meetings will be held on the second and fourth Monday in the months of September, January, February, March, April and May. They will be held on the second Monday only in the months of October, November, December, June and August, and they will be held on the third Monday only in July. Meetings will commence at 6 p.m. at Central Office, 612 S. Vermont St.

Board members read aloud Policy 204 Code of Ethics.

MOTION #033-11/12: Motion/Lane, 2nd/Sybesma to approve the Board Policy Book as presently written. 5 ayes, motion carried.

MOTION #034-11/12: Motion/Hudrlik, 2nd/Hayward to appoint Barb McKeon as Board Secretary and Board Treasurer for the 2011-12 school year. 5 ayes, motion carried. Pres. Tabor administered the oath of office to Ms. McKeon.

MOTION #035-11/12: Motion/Hudrlik, 2nd/Lane to designate the firm of Schoenthaler, Roberg, Bartelt and Kahler (and/or Steve Kahler) as local school attorney for the Maquoketa Community School District for the 2011/12 school year. 5 ayes, motion carried.

MOTION #036-11/12: Motion/Hudrlik, 2nd/Sybesma to designate Director of transportation and Operations, Mike Wing as the District Asbestos Plan Coordinator for the 2011/12 school year. 5 ayes, motion carried.

MOTION #037-11/12: Motion/Hudrlik, 2nd/Hayward that the building administrators serve as truancy officers for the 2011/12 school year. 5 ayes, motion carried.

MOTION #038-11/12: Motion/Lane, 2nd/Hudrlik to approve the following depositories and amounts as recommended by Board Secretary/Treasurer McKeon, and that they will remain in effect until such time the Board chooses to make a change:

Maquoketa State Bank, Maquoketa, IA	\$12,000,000.00
US Bank, Maquoketa, IA	\$3,000,000.00
Ohnward Bank & Trust, Baldwin,	\$5,000,000.00
Du Trac Comm. Credit Union, Maquoketa, IA	\$100,000.00
Clinton National Bank, Delmar, IA	\$1,000,000.00
Fidelity Bank, Maquoketa, IA	\$5,000,000.00
1 st Central State Bank, DeWitt, IA	\$1,000,000.00
Bankers Trust, Des Moines, IA	\$700,000.00

5 ayes, motion carried.

MOTION #039-11/12: Motion/Sybesma, 2nd/Lane to appoint Director Hudrlik to serve on the Maquoketa-Andrew Facility Improvement Committee and Director Hayward to serve on the Maquoketa-Delwood Facility Improvement Committee for the 2011/12 school year. 5 ayes, motion carried.

- MOTION #040-11/12: Motion/Hayward, 2nd/Sybesma to appoint Director Hudrlik to serve as a representative on the County Conference Board. 4 ayes, Lane abstained for conflict of interest, motion carried.
- MOTION #041-11/12: Motion/Hudrlik, 2nd/Hayward to appoint Director Sybesma to serve as the Legislative Action Network Representative. 5 ayes, motion carried.
- MOTION #042-11/12: Motion/Lane, 2nd/Hudrlik to approve the following Board Member appointments as building contacts: Central Office –Tabor; High School –Lane; Middle School –Hudrlik; Cardinal School –Hayward; and Briggs School –Sybesma. 5 ayes, motion carried.
- MOTION #043-11/12: Motion/Hudrlik, 2nd/Lane to approve the following consent agenda items:
Financial Reports – The following reports for period ending August 31, 2011 were reviewed: Revenue Report; General Fund & Non Budgeted Expenditure Detail Report; Activity Fund Balance Report; and Nutrition Fund Report.
 5 ayes, motion carried.

Under Reception of Visitors and Informal Comments from the Public, Marley Lindstrom and Mindy Orris of Club Hope presented a mounted picture of the student’s trip to Africa, from the summer 2010. They thanked the Board for the opportunity and reported plans are being formulated for another trip. They will bring those plans to the Board for approval in the near future.

Under Good News: The following gave Administrative Reports: Briggs Elementary Principal P Bollman; Middle School Principal C Snell; High School Principal M Vervaecke; High School Assistant Principal/Athletic Director Wilkins; Technology Coordinator Cogan; and Cardinal Elementary Principal J Bollman.

Under Board Comments, Pres. Tabor thanked groundskeepers Al Muhlhausen and C Puetz for their work on the football field and thanked the anonymous donor of the fireworks for the display made at the Homecoming Football game Friday night. Director Sybesma commended the students for their positive behaviors during homecoming activities.

- MOTION #044-11/12: Motion/Hudrlik, 2nd/Lane to approve the contract with Anna B. Lawther Hillcrest Family Services to provide specialized out-of-school suspension/intervention programming for the 2011/12 school year. 5 ayes, motion carried.

- MOTION #045-11/12: Motion/Hudrlik, 2nd/Hayward to approve the 28E Agreement with Eastern Iowa Community College for the Welding Instructor and Adjunct Instructors hired by them for the 2011/12 school year as presented. 5 ayes, motion carried.

Supt. Huckstadt reported a pre-bid meeting for the welding shop addition would be established in the near future. EICC was awarded a grant to expand our Welding Program. Principal Vervaecke reported the expansion in increased floor space is approx. 50%.

Pres. Tabor opened the floor for comments in favor of or opposed to the district submitting a request for an innovative calendar. Supt. Huckstadt reported this request is a continuation of current practice and that with whole grade sharing and shared calendars, other area districts are making the requests as well. The opportunity for public comment is a requirement of the request.

No comments were received regarding the innovative calendar request.

MOTION #046-11/12: Motion/Sybesma, 2nd/Hudrlik to direct Curriculum/School Improvement Director, Helen Snell, to submit a preliminary application on behalf of the District for a innovative calendar for the 2012/13 school year. 5 ayes, motion carried.

MOTION #047-11/12: Motion/Hudrlik, 2nd/Hayward to approve the request to the School Budget Review Committee to charge administrative costs to special education. 5 ayes, motion carried.

MOTION #048-11/12: Motion/Hudrlik, 2nd/Lane to approve the application request to the School Budget Review Committee for the additional budget authority and modified allowable growth for possible open enrollment out students not on the previous year's certified enrollment count in the maximum amounts allowable. 5 ayes, motion carried.

Supt. Huckstadt reported the IASB Delegate Assembly would be held November 16, 2011 at 1 p.m.

Under Superintendent's Report: October 3, 2011 is the official count date for FY12 Certified Enrollment; the itinerary for the IASB School Board Convention to be held on November 16-17, 2011 was provided; the IASB Board Member Orientation will be held on October 27, 2011 in Clinton. An agenda will be posted, as there is a quorum of members planning to attend; reported Maquoketa is one of 100 districts that have director districts for elections. It's at the Board's discretion whether to keep it the same, change it or do away with director districts. Procedural guidance will be provided in October; and representatives from Shive-Hattery will be here on Oct. 10, 2011 to provide a brief overview and budget estimate updates for the recommendations made in the 2009 Efficiency Study.

Pres. Tabor reported the next regular meeting of the Board would be Monday, October 11, 2010 at 6 p.m. at Central Office.

President Tabor adjourned the meeting at 8:24 p.m.

Brian Tabor, President

Barbara A. McKeon, Secretary