

MAQUOKETA COMMUNITY SCHOOLS
BOARD OF EDUCATION
ANNUAL, ORGANIZATIONAL & REGULAR MEETING
MONDAY, SEPTEMBER 20, 2010

Pres. Hawks called the Annual, Organizational and Regular meeting to order on Monday, September 20, 2010 at 6 p.m. at Central Office. Directors Schwenker, Hudrlik, Pape, Tabor and Hawks were present. Supt. Huckstadt, Board Secretary McKeon and Administrators Vervaecke, Wilkins, J Bollman, H Snell, P Bollman and C Snell were present. Also in attendance were: Kathy Quinlan, Mike Wing, Dustin Cogan, and Susan Risinger. Sherri Melvold of KMAQ and Kelly Gerlach of Maquoketa Sentinel Press represented the press.

MOTION #025-10/11: Motion/Tabor, 2nd/Pape to approve the agenda and the minutes of the regular meeting held on August 9, 2010 and the special meeting held on September 7, 2010 as presented. Five ayes, motion carried.

Under Reception of Visitors, Jack Rosenberg addressed the Board regarding the school's procedures for purchasing. He encouraged the district to purchase from local businesses and taxpayers.

Under Annual Business, Affidavits of Deposit were available for review. Board Secretary/Treasurer McKeon provided a handout with the following 2009/10 Combined Statement of Revenues and Expenditures for all funds of the district, period July 1, 2009 through June 30, 2010:

General Fund - Beginning balance was \$1,892,566.96, receipts for the year totaled \$15,616,811.68, expenditures for the year totaled \$16,275,991.84. Ending balance was \$1,233,386.80;

Activity Fund - Beginning balance was \$146,682.18, receipts totaled \$402,507.57, expenditures totaled \$414,693.28. Ending balance was \$134,496.47;

Management Fund - Beginning balance was \$220,139.68, receipts totaled \$272,935.71, expenditures totaled \$274,159.25. Ending balance was \$218,916.14;

PPEL Fund - Beginning balance was \$360,773.27, receipts totaled \$479,825.48, expenditures totaled \$488,162.78. Ending balance was \$352,482.04;

Local Option Tax Fund - Beginning balance was \$576,916.52, receipts totaled \$1,415,368.31, expenses totaled \$752,508.22. Ending balance was \$1,239,776.61;

Capital Projects – Cardinal Playground -Beginning balance was \$0, receipts totaled \$19,339.58, expenditures totaled \$0, ending balance was \$19,339.58;

Capital Projects –HS Gym Project -Beginning balance was \$416,390.15, receipts totaled \$0, expenditures totaled \$416,390.15, ending balance was \$0;

Debt Service (GO Bonds) Fund - Beginning balance was \$31,103.19, receipts totaled \$0, expenditures totaled \$31,103.19. Ending balance was \$0;

Debt Service (Revenue Bonds) - Beginning balance was \$1,058,726.99, receipts totaled \$520,126.88, expenditures totaled \$518,200.00, ending balance was \$1,060,653.87;

Nutrition Fund - Beginning balance was \$120,296.80, auditors adjustment -\$9,592.49, receipts totaled \$796,032.20, expenditures totaled \$794,735.48. Ending balance was \$112,001.03;

Health Fund - Beginning balance was \$2,580,179.20, receipts totaled \$2,254,062.22, expenditures totaled \$1,893,298.04. Ending balance was \$2,940,984.38;

Trust Funds - Beginning balance was \$433,116.74, receipts totaled \$6,833.95, expenditures totaled \$12,262.50. Ending balance was \$427,688.19;

Agency Fund - Beginning balance was \$1,480.27, receipts totaled \$61,329.13, expenditures totaled \$48,732.48. Ending balance was \$14,076.92; and
Flex 125 Account - Beginning balance was \$9,046.29, receipts totaled \$33,985.49, expenditures totaled \$37,023.66. Ending balance was \$6,008.12.
The district did not overspend in the four budgeted categories. The district's solvency ratio is 7.01%. Detailed revenue and expenditure reports for fiscal year ending June 30, 2010 for the general, activity and nutrition funds were provided.

President Hawks adjourned the current Board at 6:22 p.m.

Anne Hawks, Board President

Barbara A. McKeon, Board Secretary

ORGANIZATIONAL MEETING:

Board Secretary McKeon opened the floor for nominations for President. Director Tabor nominated Director Schwenker as President and Director Hudrlik seconded the nomination. Hearing no other nominations, nominations ceased. Voice vote was taken and all voted aye, except Director Schwenker. Director Schwenker passed. Director Schwenker was elected as President for a one-year term.

Board Secretary McKeon turned the meeting over to President Schwenker.

Director Tabor nominated Director Pape as Vice President and Director Hudrlik seconded the nomination. Voice vote was taken and all members voted aye, except Director Pape. Director Pape passed. Director Pape was elected as Vice President for a one-year term.

Pres. Schwenker thanked Director Hawks for her leadership as President this last year.

President Schwenker read aloud Board Policy 206.1 President and Vice President Pape read aloud Board Policy 206.2 Vice President.

MOTION #026-10/11: Motion/Hudrlik, 2nd/Pape to approve Policy 210.2 Regular Meetings a presented. Five ayes, motion carried. Regular meetings will be held on the second and fourth Monday in the months of September, January, February, March, April and May. They will be held on the second Monday only in the months of October, November, December, June and August, and they will be held on the third Monday only in July. Meetings will commence at 6 p.m. at Central Office, 612 S. Vermont St.

Board members read aloud Policy 204 Code of Ethics.

MOTION #027-10/11: Motion/Hawks, 2nd/Tabor to approve the Board Policy Book as presently written. Five ayes, motion carried.

- MOTION #028-10/11: Motion/Tabor, 2nd/Pape to appoint Barb McKeon as Board Secretary and Board Treasurer for the 2010-11 school year. Five ayes, motion carried. Pres. Schwenker administered the oath of office to Ms. McKeon.
- MOTION #029-10/11: Motion/Tabor, 2nd/Hudrlik to designate the firm of Schoenthaler, Roberg, Bartelt and Kahler (and/or Steve Kahler) as local school attorney for the Maquoketa Community School District for the 2010/11 school year. Five ayes, motion carried.
- MOTION #030-10/11: Motion/Pape, 2nd/Tabor to designate Supt. Huckstadt and Operations Manager, Mike Wing (pending completion of training) as District Asbestos Plan Coordinator for the 2010/11 school year. Five ayes, motion carried.
- MOTION #031-10/11: Motion/Hawks, 2nd/Hudrlik that the building administrators serve as truancy officers for the 2010/11 school year. Five ayes, motion carried.
- MOTION #032-10/11: Motion/Hudrlik, 2nd/Pape to approve the following depositories and amounts as recommended by Board Secretary/Treasurer McKeon, and that they will remain in effect until such time the Board chooses to make a change:
- | | |
|--|-----------------|
| Maquoketa State Bank, Maquoketa, IA | \$12,000,000.00 |
| US Bank, Maquoketa, IA | \$3,000,000.00 |
| Ohnward Bank & Trust, Baldwin, | \$5,000,000.00 |
| Du Trac Comm. Credit Union, Maquoketa, IA | \$100,000.00 |
| Clinton National Bank, Delmar, IA | \$1,000,000.00 |
| Fidelity Bank, Maquoketa, IA | \$5,000,000.00 |
| 1 st Central State Bank, DeWitt, IA | \$1,000,000.00 |
| Bankers Trust, Des Moines, IA | \$700,000.00 |
- Five ayes, motion carried.
- MOTION #033-10/11: Motion/Tabor, 2nd/Hudrlik to appoint Director Pape to serve on the Maquoketa-Delwood Facility Improvement Committee for the 2010-11 school year. Five ayes, motion carried.
- MOTION #034-10/11: Motion/Hawks, 2nd/Pape to appoint Director Hudrlik to serve as a representative on the County Conference Board. Five ayes, motion carried.
- MOTION #035-10/11: Motion/Hawks, 2nd/Tabor to approve the following Board Member appointments as building contacts: Central Office – Schwenker; High School – Pape; Middle School – Hawks; Cardinal School – Hudrlik; and Briggs School – Tabor. Five ayes, motion carried.
- MOTION #036-10/11: Motion/Hudrlik, 2nd/Pape to approve the following consent agenda items:

Registrations, Reimbursements and Selected Accounts Payable – Approved as presented totaling \$901,340.92.

Financial Reports – The following reports for period ending August 31, 2010 were reviewed: Account Balance and Combined Statement of Revenues and Expenditures; Revenue Report; General Fund & Non Budgeted Expenditure Detail Report; Activity Fund Balance Report; and Nutrition Fund Report.

Teacher Contract Amendments-approved the following amendments due to horizontal movement:

	From:	To:
Sarah Hogan	MA+15 Step 15 \$52,396.88	MA+30 Step 16 \$55,109.53

Resignations – None

Recommendations to Hire – Approved the hiring of the following for the 2010-11 school year: **Jessica Green** as the Crossing Guard for \$15.25 per day while school is in session; **Jeff Tampir** as the 7-8 Wrestling Coach at Level IV of the Supplemental Salary Schedule for \$2,334.60.

Five ayes, motion carried.

Under Good News: A thank you is extended to the following: W. Dan Pinion for the donation of two Canon Cameras, accessories and repairs totaling \$323.49 for the High School Photography Dept.; Virginia Hughes' donation of \$1,500 to establish a scholarship in memory of her son, Dwain Clifford Morehead; Maquoketa Community Services for the donation of \$1,000 towards the Olweus speaker held on September 2, 2010; and to Mary Musel for donating new 'signs' around the Middle School to help students find their way around the building. The following gave Administrative Reports: Technology Director Cogan; Briggs Elementary Principal Bollman; High School Principal Vervaecke; High School Assistant Principal/Activities Director Wilkins; Cardinal Elementary Principal J Bollman; Middle School Principal C Snell; Curriculum Director H Snell; and Transportation Director/Manager of Support Operations Wing;

Under Board Comments, Director Hudrlik mentioned the football field looked better than he thought it would, having the problem with grubs just a few weeks ago.

MOTION #037-10/11: Motion/Hudrlik, 2nd/Pape to approve the contract with Hillcrest Family Services to provide specialized out-of-school suspension/intervention programming for the 2010-11 school year. Five ayes, motion carried.

District School Improvement Coordinator H Snell provided an overview of the Initiative Maps developed for the 2010-11 school year. Included were district wide initiatives for: Iowa Core/Common Core Standards; Curriculum Mapping; CRISS Strategies; and Voluntary Four-Year Old Preschool.

Cardinal Elementary Principal J Bollman and Briggs Elementary Principal P Bollman provided an overview of their Initiative Maps developed for the 2010-11 school year. Included for Briggs and Cardinal was Trailblazers Math Program and Olweus – Anti-Bullying Programs. Also for Cardinal School - Professional Learning Communities and for Briggs School - School in Need of Assistance (SINA).

MOTION #038-10/11: Motion/Hawks, 2nd/Tabor to approve the request to the School Budget Review Committee to charge administrative costs to special education. Five ayes, motion carried.

MOTION #039-10/11: Motion/Tabor, 2nd/Hudrlik to approve the application request to the School Budget Review Committee for the additional budget authority and modified allowable growth for possible open enrollment out students not on the previous year's certified enrollment count in the maximum amounts allowable. Five ayes, motion carried.

MOTION #040-10/11: Motion/Hawks, 2nd/Tabor to delay making any financial commitments to the City for the vacated pool property until additional discussions can be held regarding the terms/conditions for the transfer of ownership of the property. Five ayes, motion carried.

Legislative Network Representative Pape reported the IASB Delegate Assembly would be held November 17, 2010 at 1 p.m.

Under Superintendent's Report: October 1, 2010 is the official count date for FY11 Certified Enrollment. Preliminary figures were provided; IASB Workshop: Orienting Your Board to a New Year of Challenges will be held on October 6, 2010 at our High School, beginning at 6:30 p.m.; Local Option Sales Tax proceeds for fiscal year 2011 is estimated at \$959,561.06 (for all three counties); and the district has received a preliminary inquiry from the Andrew School District regarding interest in entering discussions related to exploring the possibility of Whole Grade Sharing in the future. Summaries of the time lines were provided for the Board's review.

Pres. Schwenker reported the next regular meeting of the Board would be Monday, October 11, 2010 at 6 p.m. at Central Office.

President Schwenker adjourned the meeting at 8:52 p.m.

William Schwenker, President

Barbara A. McKeon, Secretary