

MAQUOKETA COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
MONDAY, SEPTEMBER 12, 2011

The Maquoketa Community School Board of Education held a regular meeting on Monday, September 12, 2011. President Schwenker called the meeting to order at 6 p.m. at Central Office. Directors Tabor, Hawks, Hudrlik, and Schwenker were present. Director Pape was absent. Supt. Huckstadt, Board Secretary McKeon, and Administrators H Snell, P Bollman, J Bollman, Vervaecke, C Snell, and Wilkins were present. Also in attendance were Susan Risinger, Mike Wing, Dustin Cogan, Paulette Horner, Mike Hayward, and a student. Kelly Gerlach of Maquoketa Sentinel Press, Sherri Melvold of KMAQ and Kayla Gerardy of Maquoketa Access Cable represented press.

MOTION #022-11/12: Motion/Hawks, 2nd/Hudrlik to approve the following amended consent agenda items to include the Hiring of an Assistant Wrestling Coach. Director Hawks amended her motion and seconded by Director Hudrlik to remove the agenda item under Policy and Instruction the 28E Agreement with Clinton Community College:

Agenda – Approved as amended.
Minutes – Approved the minutes of the regular meeting held on August 8, 2011 as presented.
Registrations, Reimbursements and Selected Accounts Payable – Approved as presented totaling \$1,472,544.30.
Financial Reports – The following reports for period ending August 31, 2011 were reviewed: Account Balance and Combined Statement of Revenues and Expenditures.
Resignations – Approved the following resignations: Holly Honey as the High School Guidance Counselor effective August 15, 2011; Brenda Groves as a Middle School Teacher Associate effective September 30, 2011; and Jim Geronzin as the Pre School Bus Driver effective August 18, 2011.
Recommendations to Hire – Approve the hiring of the following individuals for the 2011-12 school year: **Erin Soedt** as the High School Guidance Counselor at MA Step 4 of Schedule C of the Master Contract plus 5 extended contract days (total of 192 days) for a total of \$36,214.73. Future HS Guidance contract will be for 10 extra days; **Shannon Edwards** as the Cardinal Teacher Associate for the 2011-12 school year. Ms. Edwards will be awarded one year previous experience with the district and her contract for 2011-12 is for 32.5 hours per week at \$8.64 plus \$.15 stipend retroactive to August 17, 2011 pending the outcome of the criminal background check; **Mary McBride** as the MAC Teacher Associate for 32.5 hours per week at \$8.69 per hour (teacher associate schedule below), retroactive to September 6, 2011 pending the outcome of the criminal background check; **Mary Ann Heinzl** as the Mid-Day Preschool Route Bus Driver effective August 29, 2011 at \$12.15 per hour (Preschool schedule below) for a maximum of 2 hours per day; and **Kyle Billups** as the Assistant High School Wrestling Coach at Level III, year 5 for \$3,24.80.
Teacher Contract Amendments-approved the following:

	From:	To:
Jennifer Dull	MA+15 Step 15	MA+30 Step 16
Schedule C	\$53,791.63	\$55,480.96

Contract Amendment – Approve the contract amendment of Julie Kinrade for an additional 5 extended contract days for this school year only, due to the late

resignation of the other High School Counselor. The amount of additional pay is \$963.60.

4 ayes, motion carried.

The following gave Administrative Reports: Transportation/Operations-Maintenance Director Wing; Briggs Elementary Principal P Bollman; Technology Coordinator Cogan; High School Activities Director Wilkins; Cardinal Elementary Principal J Bollman; Director of School Improvement H Snell; High School Principal Vervaecke; and Middle School Principal C Snell. A thank you is extended to the Class of 1973 for their donation of \$1,900 towards a new flagpole at Goodenow Field.

Under Board Comments – Director Tabor commented the Football field looks great and reminded everyone to vote for school board members tomorrow, Tuesday, Sept. 13, 2011.

MOTION #023-11/12: Motion/Hawks, 2nd/Tabor to approve the Acceptable Use Agreement for Computers Issued for Student Use, the Computer Loan Agreement, and the Computer Damage Insurance Agreement as presented. 4 ayes, motion carried.

Supt. Huckstadt reported the Federal Education Job Fund Program is being used to support positions in this fiscal year totaling \$267,594.39. This will be a key consideration in budget planning for Fiscal Year 2013.

MOTION #024-11/12: Motion/Tabor, 2nd/Hawks to approve the Purchase Service Agreement with Edu-Care, Inc. to provide supplemental education services in the amount of \$1,251 per eligible pupil as required by Section H-1 (p.33) of the document No Child Left Behind Supplemental Services Non-Regulatory Guidance – January 14, 2009. 4 ayes, motion carried.

MOTION #025-11/12: Motion/Tabor, 2nd/Hudrlik to cast Maquoketa Schools Board of Education vote for Dick Wold to serve as District #7 representative on the Mississippi Bend Area Agency Board of Directors. 4 ayes, motion carried.

Under General Business of the Board, Business Affairs, Energy Efficiency Study Follow-up Discussion and Prioritizing, Directors Hawks and Schwenker expressed they preferred this item and discussion be made with the future Board of Education. No action was taken this evening. Supt. Huckstadt reported the district's utility costs increased \$50,000 from 2009/10 to 2010/11 and that the new gymnasium/commons area was fully operational in 2008/09.

MOTION #026-11/12: Motion/Tabor, 2nd/Hudrlik to amend the wage and settlement conditions for the following non-certified employee groups as presented: Teacher Associates, Food Service, Special Needs Bus Driver/Preschool Mid-Day Route Drivers and Health Care Provider – Special Needs –Kelly Benhart. 4 ayes, motion carried. The agreements reflect a \$.20 cent increase per step on the salary schedules (from \$.15 per step increase for 2011-12), for 2012-13 a \$.20 cent increase per step on the salary schedules; and for groups with health insurance and the Letter of Understanding, the second year of the two year agreement will include an increase of up to an additional \$40 per month insurance premium credit.

MOTION #027-11/12: Motion/Hawks, 2nd/Tabor to approve the contract amendment of Mary Klein as a BD Teacher Associate at Briggs Elementary. Ms. Klein's wage will increase from \$11.75 per hour plus \$.10 extra duty stipend (\$11.85) to \$11.75 plus \$.15 BD stipend per hour \$11.90 retroactive to 8-15-11. 4 ayes, motion carried.

Supt. Huckstadt and Director Tabor reported the Governor's plan would be coming out in October.

Under Superintendent's report: IASB Employee Relations Conference is October 7, 2011; the IASB School Board Convention is November 16-17, 2011; Board Member Orientation is October 27, 2011 in Clinton, IA. He provided a summary of information that will be provided at all three events; preliminary BEDS enrollment was provided; school board election is Tuesday, Sept. 13, 2011 and everyone is encouraged to vote. The location is Jackson County Court House, North Lobby from noon to 8 p.m., with the canvas of votes held on Sept. 16, 2011. The district's Annual and Organizational Meeting will be held on Sept. 26, 2011 at 6 p.m.; Fiscal Year-12 Local Option/SAVE revenue estimate is \$959,177.70; provide a letter from Mary Moisiman, Deputy of Elections in the Secretary of State's Office regarding the requirements of the Iowa Code related to reapportionment of Director District for school elections. Our district is one of about 100 districts in Iowa that have Director Districts. Board members expressed that Director Districts served the district well when it was reorganized years ago, but felt it would be appropriate to make a change. The new board will need to review this and make a decision prior to May 12, 2012; and provided information regarding the requirement of an authorization for school business officials (SBOs) issued by the Legislature and signed by the Governor in 2010. In light of this additional requirement, the Board may want to consider an amendment to the Settlement Conditions of School Business Manager/Board Secretary similar to the article in the Administrative Settlement Conditions enabling additional compensation over a two-year period.

Under Misc., a copy of the Briggs Notice of Adequate Yearly Progress was provided. Supt. Huckstadt reported a brief presentation and expression of gratitude would be made to departing board members at the next meeting on Sept. 26, 2011. Past board members, family and friends are invited to attend.

Pres. Schwenker announced the Annual, Organizational and Regular Meeting of the Board of Education would be held on Monday, September 26, 2011 at 6 p.m. at Central Office.

Pres. Schwenker adjourned the meeting at 8:09 p.m.

Bill Schwenker, President

Barbara A. McKeon, Secretary