

MAQUOKETA COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, JULY 18, 2011

The Maquoketa Community School Board of Education held a regular meeting on Monday, July 18, 2011. President Schwenker called the meeting to order at 5 p.m. at Central Office. Directors Hawks, Tabor, Pape, Hudrlik and Schwenker were present. Supt. Huckstadt, Board Secretary McKeon, and Administrators C Snell, Bowman and Wilkins were present. Also in attendance were Paulette Horner, Catherine Fuchs, Susan Risinger, Mike Wing, and Dustin Cogan. Kelly Gerlach of Maquoketa Sentinel Press, Sherri Melvold of KMAQ and Kayla Gerardy of Maquoketa Access Cable represented press.

MOTION #001-11/12: Motion/Pape, 2<sup>nd</sup>/Hudrlik to go into closed session for the purpose of conducting the Supt. annual performance review as allowed by Iowa Code 21.5.1.i. Roll call vote taken: Pape-aye, Hudrlik-aye, Hawks-aye, Tabor-aye, and Schwenker-aye. Motion carried.

MOTION #002-11/12: Motion/Pape, 2<sup>nd</sup>/Hudrlik to adjourn the closed session and reconvene the regular meeting at 6:05 p.m. Roll call vote taken: Pape-aye, Hudrlik-aye, Hawks-aye, Tabor-aye, and Schwenker-aye. Motion carried.

Pres. Schwenker announced the Board would take a short recess. The meeting reconvened at 6:14 p.m.

MOTION #003-11/12: Motion/Pape, 2<sup>nd</sup>/Hudrlik to approve the following consent agenda items:  
Agenda – Approved as presented.  
Minutes – Approved the minutes of the joint meeting with Delwood School Board and the regular meeting held on June 13, 2011 as presented.  
Registrations, Reimbursements and Selected Accounts Payable – Approved as presented totaling \$1,653,117.60.  
Financial Reports – The following reports for period ending June 30, 2011 were reviewed: Account Balance; Combined Statement of Revenues and Expenditures; and Quarterly Investment Report.  
Resignations – Approved the following resignations: Scott Jess as the Middle School Guidance Counselor, Varsity Girls Basketball Coach, Cross Country Coach, Varsity Boys Track Coach, and Freshman Girls Softball Coach effective immediately; and Elizabeth Graham as the Cardinal Title 1 Instructor effective immediately. By submitting her resignation, Ms. Graham has forfeited her opportunity to be recalled to the third grade classroom position at Briggs Elementary for the 2011-12 school year.  
Recommendations to Hire – Approve the hiring of the following, pending the outcome of the criminal background checks: **Brian Hinrichs** as the Information Systems Technician to serve primarily at Briggs and Cardinal Elementary with a salary of \$25,000 for a 220-day contract beginning on July 18, 2011 through June 30, 2012. All other terms and conditions are as per settlement conditions for the Information Systems Technician; **Laura Kremer** as a Middle School Math Instructor for the 2011-12 school year at BA Step 1 of Schedule C of the Master Contract at a salary of \$30,706.61; **Catherine Fuchs** as a Middle School Counselor for the 2011-12 school year. Ms. Fuchs will have 8 extended contract days (total of 195 days) and will be placed at MA+15 Step 3 of Schedule C at a salary of \$35,358.33 plus \$1,370.24 for extended days totaling \$36,728.57; **David Lakin** as a Middle School Physical Education Instructor for the 2011-12 school year. Mr. Lakin will be placed at BA Step 1

of Schedule C of the Master Contract at a salary of \$30,706.61; **Jessica Green** to transfer from Food Service to the Middle School At Risk/BD Teacher Associate position for 5.5 hours per day for \$8.64 per hour plus \$.15 stipend for BD; **Mindy Orris** as the Head Varsity Girls Basketball Coach for the 2011-12 school year at Level I, Year 3 with a salary of \$4,166.40; **Laura Kremer** as the 9<sup>th</sup> Grade Girls Basketball Coach for the 2011-12 school year at Level III, Year 1 with a salary of \$2,343.60; **Sara Nelson** as the Head Cross Country Coach for the 2011-12 school year at Level II, Year 1 with a salary of \$3,124.80; **Daryl Schepers** transfer from Assistant Wrestling Coach to the Head Varsity Wrestling Coach for the 2011-12 school year at Level I, Year 5 with a salary of \$4,687.20; **David Lakin** as the Sophomore Boys Basketball Coach for the 2011-12 school year at Level III, Year 1 with a salary of \$2,343.60; **Danny Mayo** as the Head Varsity Boys Track Coach for the 2011-12 school year at Level II, Year 1 with a salary of \$3,124.80; **Laura Kremer** as the Head Girls Golf Coach for the 2011-12 school year at Level II, Year 1 with a salary of \$3,124.80; **Danny Mayo** as the 8<sup>th</sup> Grade Boys Basketball Coach for the 2011-12 school year at Level IV, Year 1 with a salary of \$1,822.80; **David Lakin** as the 7<sup>th</sup> Grade Football Coach for the 2011-12 school year at Level IV, Year 1 with a salary of \$1,822.80; and **David Lakin** as the 7<sup>th</sup> Grade Boys Track Coach for the 2011-12 school year at Level IV, Year 1 with a salary of \$1,822.80.

Pre-approval Request - Approve the pre-approval request for fiscal year 2011-12 to pay officials, judges, starters, entry fees, vocal music transportation, vocal music awards, and Harmony Helpers tour expenses for athletics and activities from the activity fund and the general fund.

Teacher Contract Amendments-approved the following:

	From:	To:
<b>Andrea Raker</b>	BA Step 4	BA+15 Step 4
Schedule C	\$33,031.40	\$33,777.27

Administrator Contract Amendment – Approve the contract amendment of High School Principal Mark Vervaeck for attaining a Specialist Degree in Educational Administration. Mr. Vervaeck will receive an additional stipend for two fiscal years, \$1,500 each year starting 2011-12.

School Resource Program – Approved the continuation of the 28-E Agreement with the City of Maquoketa to share the cost of the School Resource Officer Program for 2011-12 at a cost of \$35,366.95.

Five ayes, motion carried.

Under Good News, the following gave Administrative Reports: Middle School Principal C Snell; High School Activities Director Wilkins; Middle School Activities Director Bowman; Technology Director D Cogan; and Transportation and Operation/Maintenance Supervisor Wing. P Horner, Maquoketa Education Association Representative reported on a trip to Washington, D.C. Under Board Comments, Director Hawks and Tabor expressed the scoreboards and fields look great. Pres. Schwenker thanked the support staff for their hard work on the many summer projects.

MOTION #004-11/12: Motion/Tabor, 2<sup>nd</sup>/Hawks to approve the modification to Board Policy 401.7 – Employee Travel Compensation as presented. Five ayes, motion carried. The meal reimbursement amounts changed to include the tip with maximum reimbursement of \$7.50 for breakfast, \$11.50 for lunch and \$17.50 for dinner.

MOTION #005-11/12: Motion/Hawks, 2<sup>nd</sup>/Hudrlik to forward the following legislative priorities to Iowa Association of School Boards: #6 – Supports funding to ensure all 3- and

4- year-olds have access to a high quality public school preschool program, and allow 4- year olds to be included in the enrollment count, if those programs can demonstrate meeting the collaboration and quality standards requirements of the state voluntary preschool program; #10 – Supports setting allowable growth at a rate that encourages continuous school improvement and reflects actual cost increases experienced by school districts and AEAs; #21 – Supports the use of Physical Plan and Equipment Levy (PPEL) funds for the purchase of computer software, payment of software licensing fees and maintenance and repair of equipment or infrastructure that can be purchased or financed with PPEL funds; #24 – Supports Tax Increment Financing (TIF) limitation, reform and regulation. Reforms should increase accountability and transparency or local government entities utilizing TIF. School districts should have the ability to implement TIF for certain types of facility expenditures and must be an equal partner with cities when implementing new TIFs. In addition, we oppose residential TIFs unless the impacted school district(s) approve; and #32 – Opposes unfunded mandates.

MOTION #006-11/12: Motion/Tabor, 2<sup>nd</sup>/Hudrlik to designate Director Pape as Maquoketa School Board's Legislative Network Representative (LAN). Five ayes, motion carried.

Discussion was made of the previously proposed Diversity Club and a brief summary of the Federal Equal Access Act of 1984 that was provided for the Board's review.

MOTION #007-11/12: Motion/Pape, 2<sup>nd</sup>/Tabor to approve the formation of the Diversity Club at Maquoketa High School during the 2011-12 school year. Roll call vote taken: Pape-aye, Tabor-aye, Hudlik-aye, Hawks-nay, and Schwenker-aye. Four ayes, motion carried.

MOTION #008-11/12: Motion/Pape, 2<sup>nd</sup>/Hudrlik to amend the wage and settlement conditions for the following non-certified employee groups as presented: Central Office; Executive Secretaries/Administrative Assistants; Special Education Car/Suburban Driver; Operations Support Staff. Five ayes, motion carried. The agreements reflect a \$.20 cent increase per step on the salary schedules (from \$.15 per step increase for 2011-12), for 2012-13 a \$.20 cent increase per step on the salary schedules; and for groups with health insurance and the Letter of Understanding, the 2<sup>nd</sup> year of the two year agreement will include an increase of up to an additional \$40 per month insurance premium credit.

MOTION #009-11/12: Motion/Pape, 2<sup>nd</sup>/Hudrlik to approve adopting language as presented into Settlement Conditions of support staff whom are hired after July 1, 2005 with a single only health plan, to allow them to purchase a family health insurance policy at their own expense. Five ayes, motion carried.

MOTION #010-11/12: Motion/Tabor, 2<sup>nd</sup>/Pape to approve the staffing proposal of the Alternative High School Program as presented. In so doing, approve the increase in the contract of Barb Besch from .375 FTE to .50 FTE at a salary of \$24,147.15 (.5 FTE of MA+30 Step 11 of Schedule C). Five ayes, motion carried.

MOTION #011-11/12: Motion/Tabor, 2<sup>nd</sup>/Hawks to renew Supt. Huckstadt's three year contract retroactive to July 1, 2011 and that the salary for 2011-12 reflect a 2.5% increase. And that for this year only he has until December 31, 2011 to use any

unused vacation days from 2010-11 contract. Five ayes, motion carried. Supt. Huckstadt's contract will be \$133,076.82 for 2011-12.

MOTION #012-11/12: Motion/Pape, 2<sup>nd</sup>/Hawks to approve the form of contract to be entered into with Little Shepherd Preschool; Kids of the Kingdom Preschool; and Sunshine Preschool and Daycare for participation in the Statewide Voluntary Preschool Program for the Four-Year-Old Children for the 2011-12 school year. Five ayes, motion carried. Taking into consideration the decrease in state funding and the additional costs for transportation, the reimbursement rate to providers this year will be \$1,900 per student (from \$2,228 per student).

MOTION #013-11/12: Motion/Hudrlik, 2<sup>nd</sup>/Tabor to approve payment of the 2012-12 IASB membership dues in the amount of \$4,878.00. Four ayes, Hawks-nay, motion carried.

MOTION #014-11/12: Motion/Tabor, 2<sup>nd</sup>/Pape to approve the revised sharing agreement with the Delwood Community School District as presented. Five ayes, motion carried.

Director Pape, Legislative Network Representative, reported the legislative session has ended and that allowable growth for 2011-12 is set at zero and for 2012-13 at 2%. Pre-school funding for 2011-12 is reduced to .5 from .6 of district cost per pupil. Property Tax Equity Relief will only be funded at approximately 50%.

Under Superintendent's report: Registration will be held on Monday, August 1, 2011 and Tuesday, August 2, 2011 for all grade levels at the High School from 11 a.m. to 7 p.m. daily; a preliminary August In-Service schedule was provided. The welcome-back assembly will be held on Friday (not the traditional first day of return); the following staffing issues/positions are still pending/vacant: 3<sup>rd</sup> Grade Instructor; Assistant Varsity Wrestling; Assistant Boys Soccer; Freshman Softball; and consideration of High School Bowling; the Dept. of Education has informed the District that the levy rate for 2011-12 is \$14.83017 per thousand dollar valuation. Adopted in April 2011 was \$14.97526. Even with the \$.80 increase from prior year, the rate is still lower than what it was in 2008-09; the IASB Fiscal Conference Report is July 20, 2011 in Ames; the Iowa Education Summit is July 24-25, 2011 in Des Moines; provided was an IASB Special Report on Director Districts and Methods of Election for the Board's review. The Board will need to adopt a resolution sometime between November 2011 and May 2012, establishing director districts for school elections; and anyone interested in serving on the School Board may contact Central Office for required forms and information about the position and roles/responsibilities. Completed forms need to be returned by 5 p.m. on August 4, 2011. The school election will be held on Sept. 13, 2011.

The End of Year Summary for the Maquoketa Alternative Classroom was provided.

Pres. Schwenker announced the next regular meeting of the Board of Education would be held on Monday, August 8, 2011 at 6 p.m. at Central Office.

Pres. Schwenker adjourned the meeting at 7:55 p.m.

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Bill Schwenker, President

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Barbara A. McKeon, Secretary